ACCURIS

PCN Intelligence URL Cutover
Customer Migration Checklist

To ensure your team is prepared for the upcoming transition to the new PCN Intelligence domain, follow the checklist before the scheduled cutover date to help minimize disruptions and maintain seamless access.

Before the Cutoff Date

☐ **Review Key Dates**
- Go-Live Date: June 21st, 2025.
- Expected Downtime: ~5–10 minutes during the switchover

☐ **Communicate the Change Internally**
- Notify users of the upcoming change
- Inform IT/security teams and support staff

☐ **Update Bookmarks and Saved Links**
- Replace any bookmarks pointing to PCNI.PDD.IHS.COM
- Use the new URL instead: PCNI.PARTS.ACCURISTECH.COM

☐ **Whitelist the New Domain (IT Teams)**
- Add new URL to firewall or proxy allowlists
- Verify security software will not block the updated domain

☐ **Review Email Filters and Automation Scripts**
- Search for filters, scripts, or integrations referencing the old domain
- Update references to point to the new URL

During Cutover

☐ **Expect Minor Downtime**
- Access may be temporarily unavailable for 5–10 minutes
- No data loss or disruption to user workflows is expected

☐ **Monitor Functionality**
- Test login and download functions
- Report any anomalies to Accuris

After the Cutover

☐ **Confirm New URL is Working**
- Verify bookmarks and saved links redirect properly
- Check login, downloads, and functionality are intact

☐ **Communicate Internal Teams**
- Let users and stakeholders know the migration is complete

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